

# VITA

Volunteer Income Tax Assistance



# VIRTUAL TAX PREP



## Easy Steps to File Virtually

1. Schedule your Virtual Intake Appointment.
2. Upload your documents to an IRS Certified Tax Preparer.
3. Participate in a video meeting to confirm identity with your IRS Certified Tax Preparer.
4. Participate in a call with your IRS Certified Tax Preparer to Quality Review completed tax return.
5. We Transmit the Return!

## Is Virtual Tax Preparation Good for Me?

- Do I have an email address?
- Do I have access to the internet?
- Do I have access to a smartphone, tablet or computer/laptop?
- If I do not have necessary computer skills to file virtually, do I have a trusted person who can assist me?



**CLICK HERE to schedule your Virtual Intake Appointment**

**VITA IS AN IRS-SPONSORED PROGRAM THAT PRIORITIZES ACCURACY**  
For more information, contact our Connect Center at (313) 388-9799