FY2027 Neighborhood Beautification Program (NBP)

The Stellantis Impact Neighborhood Fund Grant Guidelines

DESCRIPTION:

The **Stellantis Impact Neighborhood Fund** will provide funds to neighborhood associations, block clubs, nonprofits, and faith-based organizations with big ideas to improve the quality of life in the Stellantis Community Benefits (CBO) Impact Area. Grant funds will be administered by Wayne Metropolitan Community Action Agency through the months of June, 2027. At that time the City of Detroit's Department of Human, Homeless, and Family Services team will take over all administrative operations.

The Stellantis Impact Neighborhood Fund was created as a provision of the Community Benefits Agreement for the 2019 expansion of the Stellantis (formerly FCA) Mack Avenue Assembly Plant. The use of this fund was determined through intensive resident engagement during the Greater Warren/Conner Neighborhood Framework in 2023 and 2024. In order to support the work of local community organizations to improve quality of life in their neighborhood, the Neighborhood Beautification Program will utilize $198,000 of the fund for projects in the Stellantis CBO ***Impact Area.***

Grants between $5,000 and $10,000 are available from in the Stellantis CBO Impact Area. Both the applicant organization and the proposed project must be located in the Stellantis CBO Impact Area, within City Council District 4 on the far east side of Detroit. The Impact Area is bound by I-94, Newport Street, the Detroit River, and McClellan Avenue (see map below). Eligible Projects include both Beautification Projects and Community Programming related to supporting environmental education and equity gaps.



Applicants to the Stellantis Impact Neighborhood Fund are highly encouraged to propose projects and programs that respond to and advance the recommendations of the Greater Warren/Conner Neighborhood Framework, specifically in the areas of neighborhood stabilization, resilience zone implementation, commercial and economic development, mobility and streets, parks and open space, and climate resilience and health equity.

OBJECTIVES:

Awarded Beneficiaries will partner with Wayne Metro, and the City of Detroit to achieve the following objectives:

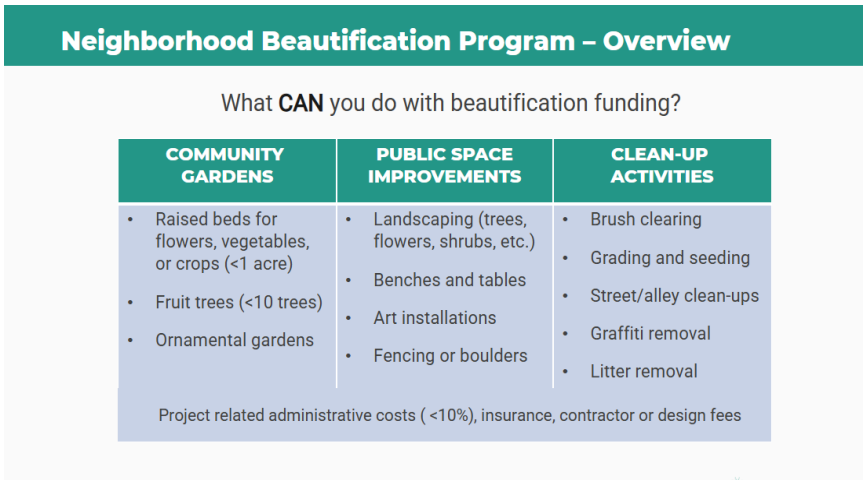
1. Mitigate the impacts of the COVID-19 and improve social determinants of health in disproportionately affected communities by increasing the quality and amount of green spaces
2. Advance equity and inclusion by supporting community-driven improvement projects in underserved neighborhoods
3. Decrease amount of blight in underserved neighborhoods, while increasing beautifying physical components
4. Increase number of outdoor gathering spaces in neighborhoods leading to greater community cohesion

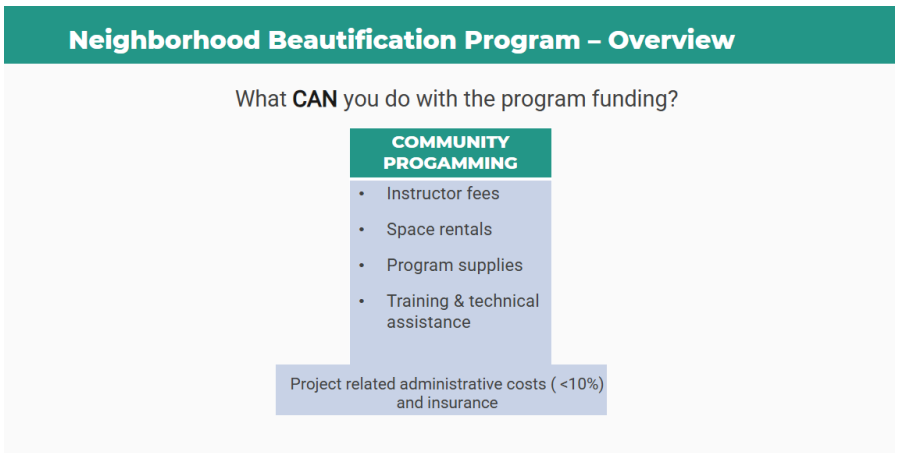
AVAILABLE FUNDS:

Organizations can apply for $5,000-$10,000 per project for the following activities.

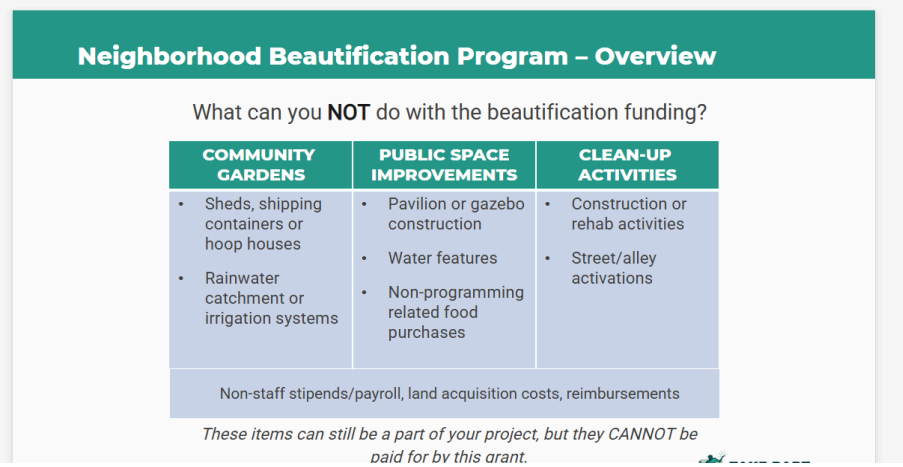
Grant awards may be less than requested per application.

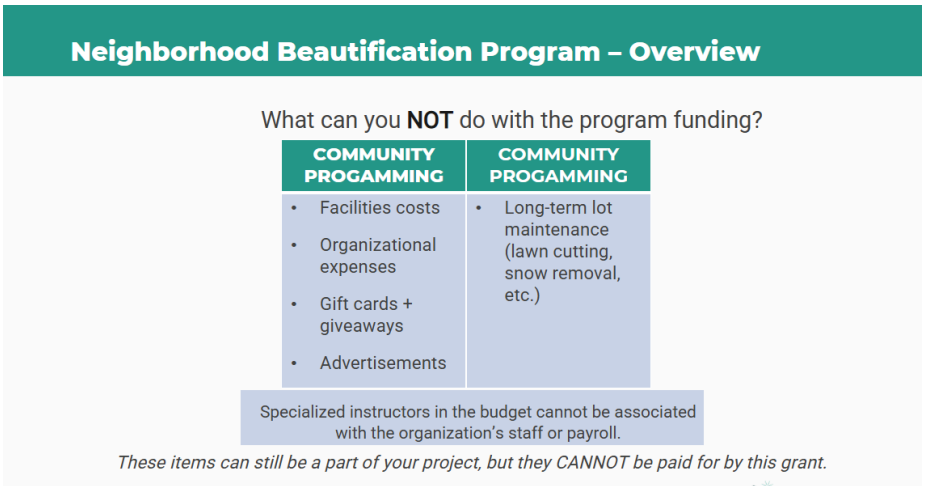
Allowable costs: Funds CAN be used for project related supplies and materials; to hire contractors or consultants; project related administrative fees *up to 10%*; and liability insurance.





Disallowable costs: Funds CANNOT be used for any of the following:





- Community Programming related to facilities costs, Organizational Expenses, Gift Cards/Giveaways and Advertisements
- Construction related activities, including but not limited to: hoop houses, sheds, pavilions and/or house or structure rehabilitation or improvement
- Long-Term Maintenance (lawn cutting, snow removal, etc)
- Street/alley activations
- Water features or water catchment systems, including rain barrel installation and irrigation systems
- Any project that required cement slabs to be poured (cement footers for fencing, signposts, or seating area case-by-case basis)
- Staff payroll, stipends or scholarships
    - Specialized instructors or contractors in the budget cannot be associated with the organization's staff or payroll.
- Long term land acquisition or real estate purchases
- Projects that do not comply with city ordinances
- Gift cards
- Advertisements
- Reimbursement to cover costs associated with events or activities that have occurred outside of the Grant Term
- **Any costs not directly related to the funds requested in the proposal**

ELIGIBLE ORGANIZATIONS:

Applicant must meet ***all*** of the following criteria to be eligible for funding:

1. Applicant must be a Detroit neighborhood organization located in the Stellantis CBO Impact Area, within City Council District 4 on the far east side of Detroit that falls into one of the following categories:

    A. City Registered Neighborhood Association or Block Club that has 501c(3) tax exempt status

    B. An LLC that partners with a 501(c)(3) nonprofit organization serving as its fiduciary.

    C. Nonprofit organizations or Faith-based organizations ***working in partnership with a City Registered Neighborhood Association or Block Club within 1 mile of their facility***. Partnerships must be documented with the provided Neighborhood Beautification Partnership Letter Template.

2. Beautification Applicants must be able to demonstrate site control of up to 4 *eligible lots* on which the proposed project will take place. Site Control is shown by:

    a. Deed(s) in the name of a 501c(3) or LLC *with the same name as the applicant organization*

3. Programming Applicants must be able to demonstrate site control of up to 4 *eligible lots* on which the proposed project will take place ***or*** **provide a lease for the** proposed programming site locations. Site Control is shown by:

    A. Deed(s) in the name of a 501c(3) or LLC *with the same name as the applicant organization*

    B. Lease or Written agreement between the contracted location and the 501c3 or LLC

ELIGIBLE LOTS

To be eligible for funding, proposed projects must take place on lots that meet the following criteria:

1. Lots must be zoned as R1, R2, or R3.

    a. To check how your lot is zoned, please refer to this map: https://detroitmi.gov/webapp/detroit-development-opportunities

2. Lots must be owned by a legal entity with the same name as the applicant organization. **Projects on lots owned by individuals are NOT eligible for funding.**
3. For Programming projects that are leasing spaces to host the initiative(s), the lease agreement must be provided.

PROJECT ELIGIBILITY

Stellantis Impact Neighborhood Fund grants may be used towards two categories of projects:

- **Beautification projects** such as:
    - Community gardens, public space improvements, clean-up activities (no permanent features)
- **Community programming that incorporates environmental topics and initiatives** such as**:**
    - Adult & Youth Education
    - Health and Nutrition
    - Employment and Job Readiness
    - Community Safety & Awareness
    - NOTE: The Stellantis program requires submission of the same documentation as beautification applicants, *excluding* and plot plan. Instead, the programming scope requirements should include:
        - Project curriculum, programming Advertising Plan, Programming Material (future and previous events)
        - The eligible focus area
        - Event dates, times, and location

<u>To be eligible for funding, projects must:</u>

- Be verifiably located within the Stellantis Impact Fund targeted area.
- Fall into one of the approved project categories as seen above
- Address a community need, demonstrate community buy-in and positively impact the community
- Benefit Detroit residents and **<u>be available to the public</u>**
- Have a clearly defined Scope of Work and Budget with realistic goals including:
    - Note: programming scope requirements should include:
        - Project curriculum, programming Advertising Plan, Programming Material (future and previous events)
        - The eligible focus area
        - Event dates, times, and locations

- Programming projects must carry out a schedule of at least 6 approved initiatives.
- Beautification projects are required to submit a plot plan, which must receive approval from the appropriate BSEED permitting authority: A Plot Plan is a simple one page drawing that shows the dimensions and configuration of your property. It includes the size and precise location of existing and proposed features and physical changes (if applicable)
    - For more information on Plot Plans please refer to the Plot Plan, Site Design and Maintenance Guide.

REQUIREMENTS FOR AWARDED BENEFICIARIES:

These requirements are only applicable to organizations who are awarded. More information will be provided with the award notice.

- All Awarded Beautification Beneficiaries must submit an application for and receive a Building Permit Application for each lot before project implementation.
- All Awarded Beneficiaries must maintain general liability insurance for the duration of the grant term. (***Liability insurance can be written as a budget line item***). For beneficiaries using grant funds to purchase insurance, the initial disbursement will be limited to the budgeted insurance amount. Remaining funds will be disbursed upon submission of a Certificate of Insurance (COI) listing both Wayne Metro and the City of Detroit as Certificate Holders.
- All Awarded Programmatic Beneficiaries must select a grant term time frame as follows:
    - 3 Month Grant Term - March 1st, 2027 - May 31st, 2027
    - 6 Month Grant Term - March 1st, 2027 - August 31st, 2027
    - 9 Month Grant Term - March 1st, 2027 - November 30th, 2027
- All Beautification Beneficiaries will have a 1 year grant term of March 1st, 2027 - February 29th, 2028
- Comply with all grant agreement requirements, including but not limited to: submitting reports and supplying photographs of project progress. Failure to participate may affect eligibility for future funding and/or disbursement of grant monies.
- Programming Applicants must participate in at least 2 site visits during the contracted programmatic event schedule, with either Wayne Metro or the City of Detroit's Department of Human, Homeless, and Family Services team.
- Beautification Applicants must participate in at least 3 site visits with either Wayne Metro

or the City of Detroit's Department of Human, Homeless, and Family Services team.

- Grant funds must be expended within the grant term indicated on the Memorandum of Understanding (MOU) (otherwise known as the Grant Contract). The MOU will be supplied by Wayne Metro before funds are disbursed.
- Abide by the contracted scope of work in the Memorandum of Understanding. If changes occur, all adjustments to the contract or budget must be requested to the administrator.

APPLICATION PROCESS:

Applications are accepted and awarded on a rolling basis. Applications and all applicable documentation are to be submitted via the online submission form. *Please note: you do not need to complete the application in one sitting, you can save your work and resume.*

Apply here

The last date to submit an application is January 15th, 2027.

Applications will only be considered for funding if they are complete. Please read the following carefully.

A Complete Application Includes:

1. Completed Online Application
2. Completed Budget (contained within online application)
3. Quotes, Invoices and/or Screenshots from online stores that match the budget line item costs
4. Proof of Site Control or an lease agreement for usage
    a. **Deed(s):** held by a legal entity (LLC or 501(c)3) with the same name as the applicant organization
    b. **Lease Agreement:** A copy of the signed lease or rental agreement between the applicant organization and the property owner/vendor demonstrating authorization to use the location where the proposed project will take place.
5. Plot Plan (see Appendix A for more information) ***(Applicable for Beautification Projects)***
    a. A. For more information on Plot Plans please refer to the Plot Plan, Site Design and Maintenance Guide.
6. If applicable, Partnership Letter with Block Club or Neighborhood Association.

Please complete and upload: Neighborhood Beautification Partnership Letter Template.

7. If the applicant organization is a 501c(3) or using the fiduciary status of another organization, the following documentation is required:
    a. 501 (c)3 IRS tax exemption letter in applicant's name
    b. A list of the Board of Directors from the 501c3
    c. Proof that an organization has no unresolved audit findings and tax issue, if applicable
    d. Most recent fiscal year financial statements that show the organizational operating budget from the 501c3
    e. Dec 2025- Dec 2026 Michigan Annual Nonprofit Report
    f. W-9 (revision 2024, dated Oct 1 2026 or later)
    g. 501c3 Articles of Incorporation
    h. 501c3 By-Laws
    i. Dec 2025-Dec 2026 Certificate of Good Standing from LARA from the 501c3
    j. images of the lot ***(beautification only - cannot be satellite images)***
8. If the applicant is an LLC, the following documentation is required
    a. Dec 2025-Dec 2026 Certificate of good Standing
    b. EIN verification Letter from IRS
    c. W-9 (revision 2024, dated Oct 1 2026 or later)
    d. Reminder: All LLCs MUST be partnered with a fiduciary organization to be eligible for an award.

Due to the transferring of administrative operations, Wayne Metro will not act as a fiduciary partner for this grant program.